

GP 2 Board Job Description

Adopted: 9/21/06 (unofficially)

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GLOBAL

The specific job outputs of the board tie ownership to organizational performance.

- GP 2.1 The board is the bi-directional link between the organization and the individual member-owners.
- GP 2.2 The board will produce written governing policies that, at the broadest levels, address each category of organizational decision:
- a) Ends: Organizational products, effects, benefits, outcomes, recipients, and their cost or relative worth (what good for which recipients at what cost).
 - b) Executive Limitations: Constraints on executive authority that establish the prudence and ethics boundaries within which all executive activity and decisions must take place.
 - c) Governance Process: Specification of how the board conceives, carries out, and monitors its own task.
 - d) Board-GM Linkage: How power is delegated and its proper use monitored; authority and accountability of the GM role.
- GP 2.3 Duties and responsibilities of directors:
- a) Read, understand, and uphold the KCI policies and Bylaws.
 - b) Regularly attend board meetings.
 - c) Be informed with materials at your disposal to be productive; participate actively in discussions; share your viewpoint; then support the group decisions that result from those discussions.
 - d) Attend all meetings of General Membership.
 - e) Share with other directors in committee and task-force work.
 - f) Fulfill commitments within agreed upon deadlines.
 - g) Maintain a current knowledge base about the KCI's programs and staff.
 - h) Be easily accessible to member-owners, staff and other board members as needed.
 - i) Serve as an advocate for KCI.
 - j) Disclose conflicts of interest immediately.
 - k) Hold in confidence any information so designated.